



Board of Directors Commitment Form

The *Board of Directors* has approved these following responsibilities applicable to current board members as well as nominees. Your signature on this form signifies that you are willing to make every effort to fulfill these responsibilities.

Overview

The *Board of Directors* is responsible for ensuring the organization's long-term financial stability and integrity. In order to foster the organization's continued viability and growth it is recognized that diversification of income sources, resources and talents are essential. Every effort should be made by each director to accomplish these goals.

Responsibilities

- Support the mission statement.
- Read and understand the financial statements and otherwise assist the board in fulfilling its fiduciary responsibility.
- Attend board meetings and actively participate in decision-making.
- Share your area of expertise with the board and staff.
- Be an advocate for the organization; use your contacts to promote it in ways appropriate to your profession or areas of gifting.
- Maintain your membership as well as make a financial contribution appropriate to your financial capability.
- Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
- Fulfill the duties of care, obedience and loyalty to the organization.
- Participate in regular assessments to improve board performance.
- Participate in strategic planning activities.
- Prioritize and monitor programs and services.
- Select the executive director, review his/her performance, and provide direction if needed in accordance to the executive director's job description.
- Partner with the executive director to accomplish the mission.
- Work to develop new leadership and recommend potential board members to the board development committee.
- Avoid the appearance of conflict of interest.
- Participate in the organization's conferences and meetings.
- Read and sign in agreement the Chamber's Code of Ethics form.

Desired Skills and Experience

A board member should possess the following:

- Knowledge of the history, mission and goals of the chamber.
- Knowledge of the community and a commitment to the membership.
- Knowledge of bylaws and policies.
- Ability to handle organization business with tact, enthusiasm and commitment.
- Ability to communicate effectively.
- Ability to motivate committee members.
- Ability to take responsibility and follow through on assignments.
- Ability to work well with people individually as well as in a group.

Term of Service

Members of the *Board of Directors* are nominated by a nominating committee composed of existing board members and at least 2 persons from the general membership. Members are given 10 days before the vote to submit any additional names for nomination, according to the bylaws. They are then subsequently voted on by the full board for a 3 year term.

Compensation

There is no financial compensation for serving on the board.

Time Commitment

Members of the *Board of Directors* are to attend each board meeting, serve or assist on committees, be available to members, other leaders and staff. This is estimated to require 5 to 10 hours per month.

Benefits of Leadership Service

Leadership is viewed as an opportunity to make a difference in the business community. You will have the opportunity to identify member needs and be encouraged to increase your knowledge of association activities and resources. You also will have the opportunity to promote and develop leadership in others as well as to help to shape the organization’s direction and future.

Personal Commitment

I (*print name*) _____, am willing to make every effort to fulfill the association *Board of Directors* responsibilities as outlined above.

Signature

Date